

E: BANK DETAILS

Account Holder's Name

Bank Name

Bank Address

Postcode

Sort Code Account Number

F: DECLARATION

I propose to act as guarantor for:
 (Tenant)

In respect of the forthcoming lease commitments at:
Address

Postcode

Description of property

The rental amount subject to reviews is: £
payable monthly in advance by standing order.

Kingswood Estates
Lloyds TSB
Sort Code 30-96-85
Account Number 49283068
Ref = Property Address

I believe the information provided here to be true and authorise Kingswood Estates to:

- Carry out credit searches and reference checks and to contact employers, banks referees, guarantor and credit reference agencies.
- Use the information obtained with third parties to assess credit ratings, make insurance decisions, for fraud prevention and tracing debt/debt collection.
- Handle all the information obtained in strictest confidence and in accordance with the principles of Data Protection Act 1988.

I understand that I can request the details of any credit reference agencies used so that I can verify with them the information provided.

I understand that if I default on my guarantor's obligations, this information may be released to authorised debt recovery agencies and could affect any future applications I make for tenancies, credit and insurance.

Completing this form does not commit the prospective guarantor to that role, or the tenant or landlord to a tenancy or the assignment of a tenancy. A joint or single tenancy will not be created until all applicants have been qualified and have signed the agreement.

I can confirm that I have read the above, that I am fully aware of the lease commitments regarding this prospective tenancy and I have raised any concerns with the landlord or landlord's agent.

Signature of Guarantor:

Print full name in block capitals:

Date:



Processing of Application

Please keep in mind that the processing of applications involves checking numerous references. It is in your best interest to provide business hours contact details for all references. When we have completed checking your references the application will then be discussed with the Landlord. The Landlord may take time to deliberate the decision. We will contact you to advise if your application is successful. Your application is regarded as a confidential document. If your application has been unsuccessful it will be destroyed. Please advise our office if you wish to be considered for alternative properties.

1. Fill in application this forms for each person required
2. Send Identification
3. Pay relevant fees
4. Process the application and conduct reference / checks
5. Need contract signing
6. Need inventory signing
7. Collect Rent
8. Collect deposit
9. Hand over keys (once above steps are complete)

Deposit & Ongoing Rental Payments

The security bond must be paid on or before the lease commencement date. Ongoing rent is to be paid via direct debit to:

Account name: Kingswood Estates Ltd
Account Number: 49283068
Sort Code: 30-96-85
Ref: the property address

Should we accept any other way additional charges may be applicable.

Tenancy Application Documents Required

Guarantor

Please provide one of the following:

IDENTIFICATION

(Passport or Driving Licenses or Birth Certificate)

CONFIRMATION OF ADDRESS

(Utility Bill with Name and Address)

CONFIRMATION OF INCOME

3 Months previous Payslips

3 Months previous Bank Statements

Guarantor Application

To avoid delays please give full details - this form MUST be completed and signed prior to carrying out credit searches.

A. PROSPECTIVE GUARANTOR DETAILS

Title

Mr Mrs Ms Miss Other

Surname

First Name(s)

Any previous names in full

Address

 Postcode

How long have you lived at your current address?

Years Months

Contact Details

Home Phone Number

Mobile Phone Number

Email Address

Preferred contact method: Email Phone Mobile Work

Identification

Date of Birth

National Insurance Number

Driver's Licence Number

Passport Number

Status:

Single Married Divorced Widowed Living with Partner

House Owner Council Tenant Private Tenant

Lodger Living with relatives or friends

County Court Judgements Yes No Criminal Convictions Yes No

Bankruptcy Yes No Administration Orders Yes No

If yes to any of the above please provide detail:

B: PREVIOUS ADDRESSES (LAST 3 YEARS)

Address 1

Postcode

How long did you live at this address?

Years Months

C. PRESENT OCCUPATION

What is your occupation?

Employed Self-Employed On-Contract Retired Un-employed

Student Independent Means

Employer's Business Name (inc. accountant if self-employed)

Date started this employ:

Line Manager or Other Contact:

Work Phone:

Work Address

Postcode

Work Email

Is your employment permanent? No Yes

Do you plan to change employment soon? No Yes

D. PREVIOUS OCCUPATION (IF PRESENT LESS <3 YEARS)

What was your occupation?

Employer's Business Name (inc. accountant if self-employed)

Date started this employ:

Line Manager or Other Contact:

Work Phone:

Work Address

Postcode

Work Email