

I: DECLARATION

I apply for a Tenancy at:

Address

 Postcode

Description of property

For a period of:

The rental amount is £ per person per week

inclusive of: payable in three instalments

I will be directly responsible for providing my student exemption certificate if not i will be liable to pay Council Tax, and for opening accounts with service providers and paying directly to them for all services to the property.

I will pay the following:

Security deposit per person £

Please note that if you fail any part of the application process/ or withdraw your application then you will be liable to forfeit the reservation/administration fee.

I believe the information provided here to be true and authorise Kingswood Estates to:

- Carry out credit searches and reference checks and to contact employers, banks referees, guarantor and credit reference agencies.
- Use the information obtained with third parties to assess credit ratings, make insurance decisions, for fraud prevention and tracing debt/debt collection.
- Handle all the information obtained in strictest confidence and in accordance with the principles of Data Protection Act 1988.

I understand that I can request the details of any credit reference agencies used so that I can verify with them the information provided.

I understand that if I default on my tenancy obligations, this information may be released to authorised debt recovery agencies and could affect any future applications I make for tenancies, credit and insurance.

Completing this form does not commit the prospective tenant or landlord to a tenancy. A shared or single tenancy will not be created until all applicants have been qualified and have signed the tenancy agreement.

I can confirm that I have read the above and have raised any concerns with the landlord or agent. Prospective tenants should be aware that any false statement made could result in early termination of the tenancy under ground 17 of the Housing Act 1996.

Signature of Applicant:

Print full name in block capitals:

Date:



kingswood
SALES & LETTINGS

Student

Application Form



Fulwood Office: 01772 717181
77, Watling Street Road, Fulwood
Preston, Lancashire PR2 8EA

City Centre Office: 01772 886 555
Unit 8 Victoria Building, Fishergate
Preston, Lancashire PR1 2NJ

Deposit & Ongoing Rental Payments

The security bond must be paid on or before the lease commencement date. Ongoing rent is to be paid via direct debit to:

Account name: Kingswood Estates Ltd
Account Number: 49283068
Sort Code: 30-96-85
Ref: the property address

Should we accept any other payment method additional charges may be applicable.

Tenancy Application Documents Required

Student

Please provide one of the following:

IDENTIFICATION
(Passport or Driving License or Birth Certificate)

STUDENT IDENTIFICATION & TAX EXEMPTION LETTER
Student ID (Student Card)
Council Tax exemption letter

CONFIRMATION OF FULL TIME STUDIES
(UCLAN Course Letter or UCAS Firm Offer Letter)

CONFIRMATION OF FINANCES
(Current Student Loan Schedule or Bank Statements, if privately funded)

Guarantor

Please provide one of the following:

IDENTIFICATION
(Passport or Driving License or Birth Certificate)

CONFIRMATION OF ADDRESS
(Utility Bill with Name and Address)

CONFIRMATION OF INCOME
3 Months previous Payslips
3 Months previous Bank Statements

Student - Individual Tenancy Application

A separate application is required for each adult resident - to avoid delays give full details - this form MUST be completed prior to carrying out credit searches.

A. PROSPECTIVE TENANT DETAILS

Title
 Mr Mrs Ms Miss Other

Surname

First Name(s)

Any previous names in full

Current address

 Postcode

How long have you lived at your current address?
Years Months

Contact Details
Home Phone Number Mobile Number

Email Address

Preferred contact method: Email Phone Mobile Work

3. Identification
Date of Birth

National Insurance Number

Student Registration/ID Number

Passport Number

Are you a smoker? No Yes

Do you have any pets? No Yes

County Court Judgements? No Yes

Court Decree? No Yes

Bankruptcy No Yes

Evictions No Yes

Criminal Convictions No Yes

Administration Orders No Yes

If yes to any of the above please provide detail:

B: BANK OR BUILDING SOCIETY DETAILS:

Account Holder's Name

Bank Name

Bank Address

 Postcode

Sort Code Account Number

Tenant to set up a standing order for rent? Yes No

C: GUARANTOR DETAILS

Please provide one contact in case of emergency

Full Name

Occupation Relationship to you

Address

 Postcode

National Insurance Number

Telephone Date of Birth

Email

Time spent at current address
Years Months

Employer Name

Address

 Postcode

Telephone